

**INDIRA GANDHI RASHTRIYA URAN AKADEMI
Fursatganj Airfield, Raebareli (UP) 229302**

BID DOCUMENT

FOR

SUPPLY AND INSTALLATION OF

COLD ROOM

TENDER NOTIFICATION NO. SP/GS/KIT-EQP/2009-10:80

DATED : 14th January, 2010

**GENERAL TERMS & CONDITIONS CORRESPONDING
TO THE SUBJECT TENDER**

1. Sealed/Closed Quotations are to be submitted in a two Bid System (1) Technical Bid and (2) Commercial Bid, separately as per details given below:-
 - 1.1 Technical Bid be submitted in a separate sealed envelope superscribed with the following:
Tender for Technical Bid for COLD ROOM
Tender No. SP/GS/KIT-EQP/2009-10/80 dated 14/01/2010.
 - 1.2 Commercial Bids be submitted in a separate sealed envelope superscribed with the following:
Tender for Commercial Bid for COLD ROOM
Tender No. SP/GS/KIT-EQP/2009-10/80 dated 14/01/2010.
 - 1.3 Both the envelopes be submitted in another master envelope in sealed condition superscribing with the following:
Tender for Technical Bid & Commercial Bid for COLD ROOM
Tender No. SP/GS/KIT-EQP/2009-10/80 dated 14/01/2010.
2. The following are to be noted:-
 - 2.1 If the Commercial Bid and Technical Bid are enclosed in same envelope instead of in two separate closed/sealed envelopes, the tender would be rejected.
 - 2.2 On the date of opening of tender only Technical Bid would be opened and the Commercial Bid would be kept in the sealed condition with IGRUA.
 - 2.3 The Commercial Bid of only those Tenderers who qualify in the Technical Bid evaluation would be opened, the date and time for which would be notified in advance to the successful Tenderers.
 - 2.3.1 The Tenderer should sign with date on all the papers of both the Technical Bid and Commercial Bid.
 - 2.3.2 The Technical Bid should not contain any indication of the price.
 - 2.3.3 The price quoted should be valid for acceptance for a minimum period of 90 days from the date of opening of the Technical Bid.

- 2.3.4 The Bids should be neatly filled/typed. Correction, if any, should be duly authenticated with full signature of the person signing the tender, failing which the tender is liable to be rejected.
- 2.3.5 The quotation should be submitted through Post/or Courier or personally as per tender procedure. Under no circumstances, the quote should be sent by E-mail or Fax.
- 2.3.6 IGRUA will not be responsible for the quotation lost in transit or not received in time including postal delay.
- 2.3.7 IGRUA reserves the right to either accept or reject the offers or split the quantities. IGRUA is not bound to accept the lowest or any other tender. IGRUA's decision will be final and no objections about the tender will be entertained. IGRUA reserves the right of not awarding any contract to anyone or of awarding the contract to one or more tenderers.
- 2.3.8 The Tenderer shall not be at liberty to withdraw or modify the tender or any terms and conditions, thereof before expiry of aforesaid validity period of 90 days. Tenderers are required to clarify such points on which clarification is asked for by the Competent Authority. Any withdrawal or any later modification made within the said period shall be liable for rejection in consequences thereof in addition, EMD will be forfeited. Conditional offers, if any, are liable to be rejected at the sole discretion of IGRUA.

3. **Responsibility of the Tenderer:**

It is sole responsibility of the Tenderer to obtain and verify any and all information required by it for the purpose of completing the form of tender, prior to submission of its tender.

4.1 **Earnest Money/Security Deposit:**

Earnest Money Deposit (hereinafter referred to as EMD) of Rs 5,000/- by way of Demand Draft issued by a Scheduled Bank in favour of IGRUA payable at Raebareli.

- 4.2 In case EMD is not found attached or not submitted in the mode specified, the tender will be rejected.
- 4.3 The EMD will be refunded to the un-successful Tenderers. The Earnest Money of successful Tenderer will be kept as Security Deposit.
- 4.4 The EMD will be forfeited in the event of the Tenderer withdrawing the Bid after opening of the Tender and till award of the Contract and/or refuses to accept the Contract, if awarded.

5. **Delivery Schedule:** The delivery schedule must be clearly indicated in the Technical Bid.
6. The required technical specifications of Cold Room are as per Annexure “B”.
7. The following are required to be submitted with Technical Bid:-
 - Earnest Money Deposit of Rs. 5,000/- by way of Demand Draft issued by any Nationalized Bank in favour of **INDIRA GANDHI RASHTRIYA URAN AKADEMI payable at RAEBARELI (U.P).**
 - Proof of Income Tax Clearance/PAN Number
 - Proof of Sales Tax Registration
 - Proof of Similar Supply during the last one year.
 - Technical Specification of Cold Room
8. The Tenderer should submit the Technical Bid as per Annexure ‘C’.
9. The Tenderer should submit the Commercial Bid as per Annexure ‘F’.
- 10.1 The Tenderer should give payment terms in the Commercial Bid.
- 10.2 Commercial Bid should clearly specify the taxes, levies, etc. if any.
11. **Addresses for submission of quotation:**

Your tender bid and document should be addressed to and to reach:-

The Manager, Stores & Purchase
Indira Gandhi Rashtriya Uran Akademi,
Fursatganj Airfield,
RAEBARELI (U.P) 229302

The Bidder’s Name, Contact Person’s Name and Address be reflected at the left bottom side of the Envelope for easy identification.

For IGRUA

(A K SHARMA)
MANAGER, STORES & PURCHASE

ANNEXURE-‘B’**TECHNICAL SPECIFICATION OF COLD ROOM**

01	O/S	2400 x 2400 x 2400 mm
02	Wall	GI/GI (0.6 mm thick) Int/Ext 63 mm PUF
03	Temp	+5°C to -5°C
04	Insulation	63 mm PUF
05	Ceiling	GI/GI (0.6 mm thick) Int/Ext 63 mm PUF
06	Floor	GI/GI (0.6 mm thick) Int/Ext 63 mm PUF covered with Cheq. Plate
07	Door Size	0.9 M x 1.82 M with 63 mm PUF, Hinged, Flush Type with 1800 mm x 900 mm.
08	Refrigeration Unit	Temp +5°C to -5°C with electronic control board
09	Evaporator	5583 W, 400 V -3.5 Hz
10	Other Features	FRP Thrush hold & Sweep Gasket. Joint Fitted with Camlock, Tongue & Groove. PUF density 40 – 43 Kg/m/cu.

ANNEXURE – ‘C’

TENDER NO. : SP/GS/KIT-EQP/2009-10/80

DATE : 14/01/2010

(TO BE SUBMITTED BY THE VENDOR ON THEIR LETTER HEAD)

Ref: _____

Date : _____

To:
The Manager, Stores & Purchase,
IGRUA
Fursatganj Airfield,
RAEBARELI (U.P) 229302

Sub: **Technical Quotation as per your Tender No. SP/GS/KIT-EQP/2009-10/80**

Sir,

With reference to your Tender Notice No. SP/GS/KIT-EQP/2009-10/80 dated 14/01/2010 for supply and installation of Cold Room. We hereby submit our best offer for the same, towards Technical Quote as per prescribed Annexure ‘D’ & Annexure ‘E’.

We also agree to the terms and conditions of your Tender detailed in Annexure ‘A’.

Thanking you,

Yours faithfully,

(Signature)

Encls:

ANNEXURE 'D'

ORGANIZATION PROFILE
(TO BE SUBMITTED BY THE VENDOR ON THEIR LETTER HEAD)

SNO	PARTICULARS	RESPONSE
1	Tender No.	
2	Name of the Company	
3	Address	
4	Tele/Mobile No.	
5	Fax & Email ID	
6	Name of Contact Person	
7	A copy of Sales Tax Registration	Yes/No
8	A copy of Income Tax Clearance Certificate/PAN Number	Yes/No
9	The Tenderer must be Manufacturer/Authorised dealer of OEM/ISO Certificate. Documentary Proof Submitted	Yes/No
10	EMD Details	
10.1	Bank Draft No.	
10.2	Payable At	
10.3	Amount	
10.4	Enclosed	Yes/No
11	Proof of similar supply during the past one year	Yes/No
12	Product Catalog	Attached/Not attached
13	Warranty Clause including Terms & Conditions for extended warranty	
14	Delivery Schedule	
15	Any other information which Bidder wishes to provide	

(Attach a separate sheet if space is insufficient)

Signature:

Name :

Designation:

Seal of Company:

ANNEXURE – ‘E’

**PROFORMA FOR TECHNICAL QUOTE FOR SUPPLY & INSTALLATION OF
COLD ROOM**

(TO BE SUBMITTED BY THE VENDOR ON THEIR LETTER HEAD)

SNO	DESCRIPTION	SPECIFICATION	RESPONSE
1	Cold Room	As contained in Annexure ‘B’ of Tender Notification.	
1.1	Make of Compressor	Kirloskar or Equivalent	

Signature:

Name:

Designation:

Seal of Company:

ANNEXURE – ‘F’

TENDER NO. : SP/GS/KIT-EQP/2009-10/80

DATE : 14/01/2010

(TO BE SUBMITTED BY THE VENDOR ON THEIR LETTER HEAD)

Ref: _____

Date : _____

To:
The Manager, Stores & Purchase,
IGRUA
Fursatganj Airfield,
RAEBARELI (U.P) 229302

Sub: **Commercial Quotation as per your Tender No. SP/GS/KIT-EQP/2009-10/80**

Sir,

With reference to your Tender Notice No. SP/GS/KIT-EQP/2009-10/80 dated 14/01/2010 for supply & installation of Cold Room. We hereby submit our best offer for the same, towards which, our Commercial Quote as per prescribed Annexure-‘G’.

We also agree to the terms and conditions of your Tender detailed in Annexure - ‘A’.

Thanking you,

Yours faithfully,

(Signature)

Encls:

ANNEXURE – ‘G’

**PROFORMA FOR COMMERCIAL QUOTE FOR SUPPLY & INSTALLATION
OF COLD ROOM**

(TO BE SUBMITTED BY THE VENDOR ON THEIR LETTER HEAD)

SNO	DESCRIPTION	QTY	RATE(RS)	AMOUNT(RS)
1	Cost of Cold Room	1 No.		
2	Installation charges	One Job		
3	Please specify the taxes, levies or any other charges, if any			
4	Charges for Extended Warranty over & above normal warranty			
5	Terms and Conditions of Payment			
6	Any other information which Bidder wishes to provide			

Signature:

Name :

Designation:

Seal of Company: